

## Why PRINCE2<sup>®</sup>?

PRINCE2<sup>®</sup> (Projects IN Controlled Environments) is a widely used project management method considered to be a benchmark process for both private and public organizations implementing projects in the United Kingdom and increasingly being adopted by organizations in Australia. It is considered to address the essentials for running a successful project.

Updated recently in 2017, PRINCE2 embodies established and proven best practice and governance for project management. It can be applied to any type of project and can easily be implemented alongside specialist, industry-specific models ('engineering models' or 'development lifecycles'). The method is widely recognized and understood, and therefore provides a common vocabulary for all project participants promoting effective communication. The method also provides for the explicit recognition of project responsibilities, so that participants understand each other's roles and needs. There is a defined structure for accountability, delegation, authority and communication.

## PRINCE2<sup>®</sup> Foundation Course

This course is accredited with PEOPLECERT and conforms to the syllabus for those delegates wishing to gain the PRINCE2 Foundation level certification. It provides the framework and covers the elements required to deliver a successful project: Principles, Themes, Processes and how to tailor these to the specific context and project in which the participant finds themselves in.

### Who should attend?

- Project managers
- Members of a project team
- Project support staff.

**Note:** Programme managers, senior managers and staff of Programme, Portfolio Offices would also benefit from attendance on this course. However, Codarra are also able to offer custom courses that provide a good understanding of the PRINCE2 methodology without the overhead of sitting an examination.

### Pre-requisites

There are no prerequisites for this course.

### Course objectives

That participants will be able to act as an informed member of a project team within an environment which supports PRINCE2.

### Course content

The understanding of the terminology of the method which include the:

- Seven Principles
- Seven Themes
- Seven Processes
- Understand the purpose and responsibilities of all roles
- Product-based Planning and Quality Review techniques
- Management products that are input to, output from, and updated in the seven Processes
- Purpose of all management products and in particular the composition of the Business Case, Product Descriptions, Issue Report and the Issue, Risk and Quality Registers.
- Relationship between Principles, Processes, Themes, deliverables and roles.

### Foundation Certificate

The course is delivered face-to-face over 3 days with the Foundation Examination being held on the third day. The Foundation Level Qualification involves a 60 minute, closed book, multiple-choice format examination.

## PRINCE2<sup>®</sup> Practitioner Course

The purpose of the Practitioner qualification is to confirm whether the candidate has achieved sufficient understanding of how to apply and tailor PRINCE2 in a scenario situation. A successful Practitioner candidate should, with suitable direction, be able to start applying the method to a real project but may not be sufficiently skilled to do this appropriately for all situations. Their individual project management expertise, complexity of the project and the support provided for the use of PRINCE2 in their work environment will all be factors that impact what the Practitioner can achieve.

### Who should attend?

- Project managers
- Aspiring project managers
- Other key staff such as Project Board members, Team Managers (Product Delivery Managers), Project Assurance (Business Change Analysts), Project support staff and operational line staff.

### Pre-requisites

A pass at the PRINCE2 Foundation qualification, which assumes Foundation level knowledge.

### Course objectives

To enable participants to tailor PRINCE2 effectively to a project.

### Course content

The Practitioner course will cover the material outlined for the Foundation course but in more depth in order to satisfy the achievement of comprehension, application and analysis which apply to the Practitioner level.

For example, to be able to use the themes, create management products and tailor the processes and themes appropriately to the given scenario. To be able to identify, analyse and distinguish between appropriate and inappropriate use of PRINCE2 through the appraisal of completed products and completed project events.

### Duration and delivery

The course is delivered face-to-face over 1 - 2 days with the Practitioner Examination being held on the second day.

### Practitioner Certificate

The Practitioner Level Qualification involves a 2 hour and 30 minute, open book, objective test examination.

### Materials provided - Fully Inclusive Course Fee

The course fee includes the course delivered by PeopleCert accredited trainers, a PRINCE2 manual, comprehensive course notes, group exercises, practice Foundation and Practitioner examination papers (as appropriate), examination fees and full catering. There is nothing further to pay.

## Who is CODARRA?

Codarra is an Australian company, now over twenty-five years old, offering project management consultancy and systems integration as well as being an AIPM Endorsed provider and PeopleCert Accredited training organisation. Our clients include Australian Business, Federal, State and Local Government departments.

### Note

Codarra are also able to facilitate workshops and offer custom courses that provide a good understanding of the PRINCE2 methodology as well as MSP<sup>®</sup> (Managing Successful Programmes) and P3O<sup>®</sup> (Portfolio, Programme and Project Offices) guidance without the overhead of sitting an examination.